

REAL ESTATE AND MOBILE HOMES:

- _____ Copy of Recorded Deed(s)* to all properties you own.
- _____ Copy of Mobile Home Title(s) for all mobile homes you own still taxed as personal property
- _____ Copy of Recorded Mortgage(s)* to all properties you own.
(Need 1st page, legal description, and signature page) for all unreleased mortgages
- _____ Copy of any Recorded Federal Tax or Workers Compensation Lien(s)*
- _____ Copy of Judgment Lien(s) against you filed in the Common Pleas Court in any county where you own real estate.
- _____ Copy of any Land Installment Contract(s).
- _____ Recent appraisal and/or Real Estate or Personal Property Tax Card from the County Auditor's office
- _____ Homeowner's insurance Declarations page for all properties, indicating coverage and loss payee.
- _____ Closing Statement from the sale of any real estate within the last year.

*(Get these documents from the Recorder's Office in your County of residence.)

Please do not hesitate to contact our office if you have any questions. We look forward to meeting with you at the above-scheduled date and time!

P.S. The decisions you make will affect you financially for the next several years and we want to make sure we are all focused on the task at hand. While small children are wonderful and we love them too, they can be a distraction; so we ask that, unless absolutely necessary, you do not bring children to your appointment.